

RESOLUTION NO. 23-0067

A RESOLUTION OF THE MANHATTAN BEACH CITY
COUNCIL ADOPTING THE FISCAL YEAR 2023-2024
OPERATING BUDGET; AND AUTHORIZING THE CITY
MANAGER TO TAKE CERTAIN PERSONNEL-RELATED
ACTIONS

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES AS
FOLLOWS:

SECTION 1. The City Council makes the following findings:

A. The Manhattan Beach Municipal Code provides that the City Manager shall cause to be prepared and submitted to the City Council an annual budget;

B. The budget covering the fiscal year 2023-2024 has been reviewed by the City Council with regard to the approval of estimated revenues and expenditures, service delivery changes and investments as included in the budget; and

C. The City Council has made such necessary revisions to the budget as provided for in Exhibit "A" attached hereto.

SECTION 2. The Fiscal Year 2023-2024 Operating Budget as presented to the City Council at the May 2, 2023, City Council meeting and as amended by the revisions set forth in the attached Exhibit "A", is hereby adopted as the official municipal budget for the City of Manhattan Beach ("Fiscal Year 2023-2024 Operating Budget").

SECTION 3. The Budget is available on the City website and the City Clerk is directed to maintain one copy of the Fiscal Year 2023-2024 Operating Budget on file at all times for inspection by the public.

SECTION 4. Beginning on July 1, 2023, the City Manager is hereby authorized to proceed with the implementation of the positions and programs as set forth in the approved and adopted budget, and to transfer any sum of appropriated funds between departments and programs provided they do not cross funds.

SECTION 5. In addition to allocating and filling the positions approved in the budget, the City Manager is specifically authorized to take the following personnel-related actions in Fiscal Year 2023-2024 to update the City's classification plan and reclassify existing positions:

- A. Establish the following new classifications (or similar title), following the completion of classification and compensation analysis by Human Resources:
- Account Specialist I/II
 - Revenue Analyst
 - Marketing and Media Specialist
 - Senior Business Services Analyst
 - Water Compliance Administrator
- B. Delete the following classifications, following the creation of the reclassified position and placement of incumbent(s) into the new classifications:
- Account Services Representative I/II
 - Revenue Specialist
- C. Approve the following changes, following the completion of the reclassification analyses by Human Resources, and the establishment of new positions (where applicable):

Finance Department:

- Upgrade three Account Services Representative I/II incumbents to Account Specialist I/II
- Upgrade two Revenue Specialist incumbents to Revenue Analyst

Parks and Recreation Department:

- Delete one Recreation Supervisor
- Add one Marketing and Media Specialist

Community Development Department:

- Add one Permit Technician
- Upgrade Building Services Analyst incumbent to Senior Business Services Analyst
- Delete Traffic Engineering Technician I/II
- Add one Administrative Analyst

Public Works Department:

- Add one Associate Engineer
- Upgrade one Senior Management Analyst incumbent to Water Compliance Administrator

SECTION 6. Unexpended appropriations from the Fiscal Year 2022-2023 Operating Budget may be carried forward to the next fiscal year provided the funds (1) have been previously encumbered for a specific purpose, (2) apply to authorized, but uncompleted projects in the Capital Improvement Plan, or (3) apply to awarded, but uncompleted grant programs. Corresponding revenues for previously budgeted, but not received grant reimbursements may also be carried forward to the next fiscal year.

SECTION 7. This Resolution shall take effect immediately upon adoption.

SECTION 8. The City Clerk shall certify to the passage and adoption of this Resolution.

ADOPTED on June 6, 2023.

AYES:

NOES:

ABSENT:

ABSTAIN:

RICHARD MONTGOMERY
Mayor

ATTEST:

LIZA TAMURA
City Clerk

CHANGES FROM FY 2023-2024 PROPOSED BUDGET**EXHIBIT A****GENERAL FUND**

Proposed Revenues	\$93,300,981
Revised Revenues	\$93,300,981
Proposed Expenditures	\$92,815,964
Add monthly print advertising for Older Adults programming/services	10,000
Revised Expenditures	\$92,825,964
REVISED GENERAL FUND SURPLUS	\$475,017

STREET LIGHTING & LANDSCAPING FUND

Adjustment to Proposed Revenues	
Decrease Assessments to align with Assessment Engineer's Report	(\$608)
Increase Zone 10 City Contribution to align with Assessment Engineer's Report	\$383

PUBLIC SAFETY GRANTS FUND

Adjustment to Proposed Expenditures	
Add One-year lease for an additional portable live-view surveillance trailer	\$27,000

STORMWATER FUND

Adjustment to Proposed Revenues	
Add Reimbursement for Coordinated Integrated Monitoring Program (CIMP) Administrative Fees	\$48,567
Adjustment to Proposed Expenditures	
Add Coordinated Integrated Monitoring Program (CIMP) Administrative Fees	\$48,567