

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, June 16, 2026

6:00 PM

Regular Meeting

City Council Chambers and Zoom

City Council Regular Meeting

ELECTED OFFICIALS

Mayor Joe Franklin

Mayor Pro Tem Nina Trieu Tarnay

Councilmember Steve S. Charelian

Councilmember Amy Thomas Howorth

Councilmember David Lesser

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www.manhattanbeach.gov/departments/city-clerk/city-council-meetings-agendas-and-minutes

A. CALL MEETING TO ORDER

Mayor Franklin called the meeting to order.

B. PLEDGE TO THE FLAG

Dash Broin led the Pledge of Allegiance.

C. ROLL CALL

Roll Call led by City Clerk Liza Tamura.

Present: 5 - Mayor Franklin, Mayor Pro Tem Tarnay, Councilmember Charelian, Councilmember Howorth and Councilmember Lesser

Mayor Franklin requested that all Veterans in the audience stand up to be recognized for their service.

D. CEREMONIAL CALENDAR

3. Presentation of a Certificate of Recognition to Dash Broin for Demonstrating Exceptional Character, Maintaining Academic Excellence, and Providing Outstanding Leadership, Ultimately Leading to Acceptance to the United States Military Academy at West Point. [26-0392](#)

PRESENT

The Ceremonial Calendar was taken out of order and Agenda Item No. 3 was presented prior to Agenda Item Nos. 1 and 2.

On behalf of the City Council, Mayor Franklin presented a Certificate of Recognition to Dash Broin for demonstrating exceptional character, maintaining academic excellence, and providing outstanding leadership, ultimately leading to acceptance to the United States Military Academy at West Point.

1. Presentation of a Certificate of Recognition to Janet Allen for Exceptional Service to MB United and Invaluable Guidance, Empowering Mentorship and Profound Contributions to Organizing the Annual Juneteenth Celebration. [26-0387](#)

PRESENT

On behalf of the City Council, Mayor Franklin presented a Certificate of Recognition to Janet Allen for exceptional service to MB United and invaluable guidance, empowering mentorship and profound contributions to organizing the annual Juneteenth Celebration.

2. Presentation of a Certificate of Recognition to the Mira Costa High School Orchestras for their Exceptional Discipline, Collective Artistry, and Commitment to Musical Excellence, Culminating in a Showcase Performance at The Music Center's Walt Disney Concert Hall. [26-0388](#)

PRESENT

On behalf of the City Council, Mayor Franklin presented a Certificate of Recognition to the Mira Costa High School Orchestras for their exceptional discipline, collective artistry, and commitment to musical excellence, culminating in a showcase performance at the Music Center's Walt Disney Concert Hall.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Lesser, seconded by Mayor Pro Tem Tarnay, to pull Agenda Item No. 12 to be heard under Section I - Items Removed From the Consent Calendar and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Library Manager Cassandra Sargent provided an update on the Summer Discovery Program. Participants of all ages can earn a free book and prize for every six books read or activities completed. She highlighted that the library is offering a wide range of programs this summer including music, performers, and adult events.

Waste Management Recycling Education Representative Bobby Bell provided reminders that there will be no break in service on June 19, 2026 (Juneteenth). He also announced that the City's second paper-shredding event of the year will take place at Mira Costa High School on Saturday, June 20, 2026, from 9:00 AM -11:00 AM. Residents and business owners may bring up to three banker boxes for secure paper recycling.

Planning Manager Adam Finestone reported that two Project Pulse design workshops were held, with more than 70 community members providing input on concepts for Parking Lot 3 and 400 Manhattan Beach Boulevard. The feedback will guide the City's design consultant in preparing conceptual designs, which will be presented at a public open house at the Joslyn Community Center on Wednesday, July 15, 2026, from 6:00 PM to 8:00 PM. This will be the final opportunity for community input before the designs go to City Council later this summer.

Cultural Arts Supervisor Eric Brinkman announced details for the City's Juneteenth celebration at Polliwog Park on Sunday, June 21, from 2:00 PM to 7:00 PM. The event will feature live music, cultural performances, food vendors, community organizations, family activities, and educational programming. Los Angeles County Supervisor Holly Mitchell will attend, and Dr. Anthony Lee will provide a presentation on the history of Bruce's Beach and introduce artist April Banks.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Mayor Franklin opened the floor to public comments. The following individual(s) spoke:

Rita Crabtree-Kampe - MB Safe (Manhattan Beach Safe Alternatives for Everyone)

Stefan Kampe - Item No. 9 (Agreement with Geosyntec Consultants, Inc.)

Councilmember Howorth on behalf of Kelly Stroman - Update on FIFA

Mayor Franklin - Coffee with the Mayor

Seeing no further requests to speak, Mayor Franklin closed the floor to public comments.

H. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to approve the Consent Calendar with Agenda Item No. 12 being removed to be heard under Section I - Items Removed From the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

4. City Council Minutes: [26-0373](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting (State of the City) Minutes of April 30, 2026
- b) City Council Adjourned Regular Meeting Minutes of June 2, 2026
- c) City Council Regular Meeting Minutes of June 2, 2026 (No Budget Impact) (City Clerk Tamura).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

5. Financial Report: [26-0118](#)

- a) Schedule of Demands: April 2026
- b) Investment Portfolio for the Month Ending April 30, 2026
- c) Month-End Report for April 2026 (No Budget Impact) (Finance Director Bretthauer).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

6. Consideration of Resolutions Calling and Giving Notice Pertaining to the [26-0349](#)

November 3, 2026 General Municipal Election, to be Conducted by the Los Angeles County Registrar-Recorder/County Clerk (Budgeted) (City Clerk Tamura and City Attorney Barrow)

ADOPT RESOLUTION NOS. 26-0059, 26-0066, AND 26-0067

The recommendation for this item was approved on the Consent Calendar.

7. Consideration of a Resolution Declaring Intention to Provide for the Annual Levy and Collection of Assessments for the Downtown Business Improvement District and Setting a Public Hearing for July 21, 2026 (No Budget Impact) (Finance Director Bretthauer). [26-0155](#)

A) ADOPT RESOLUTION NO. 26-0058

B) SCHEDULE PUBLIC HEARING DATE TO CONSIDER ASSESSMENTS ON JULY 21, 2026

The recommendation for this item was approved on the Consent Calendar.

8. Consideration of a Second Reading and Adoption of an Ordinance Renewing the City's Military Equipment Policy (No Budget Impact) (Police Chief Johnson). [26-0346](#)

ADOPT ORDINANCE NO. 26-0003

The recommendation for this item was approved on the Consent Calendar.

9. Consideration of a Resolution Approving Amendment No. 4 to the Professional Services Agreement with Geosyntec Consultants, Inc., Adding \$665,335 in Funding (Including Contingency) for Administration of the Coordinated Integrated Monitoring Plan on Behalf of the Beach Cities Watershed Management Group and Increasing the Total Contract Amount to \$2,933,178, and Extending These Professional Services for One Year (Budgeted) (Interim Public Works Director DeFrancesco). [26-0226](#)

ADOPT RESOLUTION NOS. 26-0060 AND 26-0061

The recommendation for this item was approved on the Consent Calendar.

10. Consideration of the Annual Water Supply and Demand Assessment Pursuant to Water Code Section 10632.1 (No Budget Impact) (Interim Public Works Director DeFrancesco). [26-0082](#)

RECEIVE AND FILE ASSESSMENT

The recommendation for this item was approved on the Consent Calendar.

11. Consideration of a Resolution Approving a Five-Year Agreement with AdminSure, Inc. for Third-Party Administration Services in Support of the Self-Insured General Liability Program for an Amount Not-To-Exceed \$255,000 (Budgeted) (Human Resources Director Jenkins). [26-0336](#)

ADOPT RESOLUTION NO. 26-0062

The recommendation for this item was approved on the Consent Calendar.

12. Consideration of a Resolution Approving a Five-Year Agreement with AdminSure, Inc. for Third-Party Administration Services in Support of the Self-Insured Workers' Compensation Program for an Amount Not-To-Exceed \$1,412,021 (Budgeted) (Human Resources Director Jenkins). [26-0337](#)

ADOPT RESOLUTION NO. 26-0063

This item was removed from the Consent Calendar and heard under Section I - Items Removed from the Consent Calendar.

13. Consideration of a Resolution Authorizing the City Manager to Execute all Agreements and Documents for the Rosecrans Ave Bike Lane Improvement Project Funded Through the State of California Department of Transportation Local Assistance Program (No Budget Impact) (Interim Public Works Director DeFrancesco). [26-0383](#)

ADOPT RESOLUTION NO. 26-0055

The recommendation for this item was approved on the Consent Calendar.

14. Consideration of Accepting as Complete Work Performed by DBX, Inc. for the Manhattan Beach Boulevard Eastbound Left-Turn Improvement at Aviation Boulevard Project (No Budget Impact) (Interim Public Works Director DeFrancesco). [26-0384](#)

- A) ACCEPT**
B) AUTHORIZE

The recommendation for this item was approved on the Consent Calendar.

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

12. Consideration of a Resolution Approving a Five-Year Agreement with AdminSure, Inc. for Third-Party Administration Services in Support of the Self-Insured Workers' Compensation Program for an Amount Not-To-Exceed \$1,412,021 (Budgeted) (Human Resources Director Jenkins). [26-0337](#)

ADOPT RESOLUTION NO. 26-0063

Councilmember Charelian stated that he pulled the item due to the dollar amount.

Human Resources Director Lisa Jenkins responded to City Council questions.

Mayor Franklin opened the floor to public comments. The following individual(s) spoke:

Stefan Kampe

Seeing no requests to speak, Mayor Franklin closed the floor to public comments.

A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem Tarnay, to adopt Resolution No. 26-0063, approving an agreement between the City of Manhattan Beach and Adminsure, Inc. for third-party administration services of workers' compensation claims. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

J. PUBLIC HEARINGS

- 15.** Conduct Public Hearing and Consider a Resolution Providing for the Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2026-2027 (Budgeted) (Finance Director Bretthauer). [26-0157](#)
(Estimated Time: 15 Mins.)

A) CONDUCT PUBLIC HEARING

B) ADOPT RESOLUTION NO. 26-0057 PROVIDING FOR ANNUAL LEVY AND COLLECTION OF FISCAL YEAR 2026-2027 MAINTENANCE ASSESSMENTS

Finance Director Libby Bretthauer introduced Financial Controller Julie Bondarchuk who provided the staff presentation and responded to City Council questions.

Mayor Franklin opened the floor to the public hearing.

Seeing no requests to speak, Mayor Franklin closed the floor to the public hearing.

A motion was made by Councilmember Charelian, seconded by Mayor Franklin, to adopt Resolution No. 26-0057, confirming a diagram and assessment for the 2026-2027 Fiscal Year, and ordering the improvements in connection with Manhattan Beach Landscaping and Street Lighting Maintenance District No. 99 pursuant to the provisions of Part 2 of Division 15 of the Street and Highways Code. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

16. Conduct Public Hearing and Consider a Resolution Regarding the Annual Storm Drain Service Fee for Fiscal Year 2026-2027 (Budgeted) [26-0170](#)
(Finance Director Bretthauer).

(Estimated Time: 15 Mins.)

A) CONDUCT PUBLIC HEARING

B) ADOPT RESOLUTION NO. 26-0056

Financial Controller Julie Bondarchuk provided the staff presentation.

Mayor Franklin opened the floor to the public hearing. The following individual(s) spoke:

Stefan Kampe

Seeing no further requests to speak, Mayor Franklin closed the floor to the public hearing.

Financial Controller Bondarchuk responded to City Council questions.

A motion was made by Councilmember Charelian, seconded by Mayor Pro Tem Tarnay, to adopt Resolution No. 26-0056, approving a report in connection with the City’s Storm Drain service charge and ordering that such charge be collected on the tax roll. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

17. Conduct Public Hearing and Consideration of Resolutions Adopting the 2025 Urban Water Management Plan and Water Shortage Contingency Plan (No Budget Impact) (Interim Public Works Director DeFrancesco).
(Estimated Time: 30 Mins.)

[26-0363](#)

A) CONDUCT PUBLIC HEARING

B) ADOPT RESOLUTION NOS. 26-0064 AND 26-0065

Utilities Manager Jeffrey Page introduced Water Systems Consulting Engineer Michael Steele who provided the PowerPoint presentation.

Water Systems Consulting Engineer Steele and Utilities Manager Page responded to City Council questions.

Mayor Franklin opened the floor to the public hearing. The following individual(s) spoke:

Stefan Kampe

Seeing no further requests to speak, Mayor Franklin closed the floor to the public hearing.

Utilities Manager Page responded to City Council questions.

A motion was made by Councilmember Charelian, seconded by Mayor Pro Tem Tarnay, to adopt Resolution No. 26-0064, adopting the 2025 Urban Water Management Plan; and adopt Resolution No. 26-0065, adopting the Water Shortage Contingency Plan. The motion carried by the following vote:

Aye: 5 - Franklin, Tarnay, Charelian, Howorth and Lesser

Nay: 0

18. Conduct Public Hearing and Consider Introducing an Ordinance Amending Sections of the Manhattan Beach Municipal Code and the Manhattan Beach Local Coastal Program to Implement Programs Outlined in the City's 6th Cycle Housing Element and Making a Determination of Exemption Pursuant to the California Environmental Quality Act (No Budget Impact) (Community Development Director Alkire) [26-0382](#)
(Estimated Time: 30 Mins.)
A) CONDUCT PUBLIC HEARING
B) INTRODUCE ORDINANCE NO. 26-0009

Community Development Director Masa Alkire introduced Associate Planner Maricela Guillean who provided the PowerPoint presentation.

Associate Planner Guillean, City Manager Talyn Mirzakhian and Community Development Director Alkire responded to City Council questions.

Mayor Franklin opened the floor to the public hearing. The following individual(s) spoke:

*Lucia La Rosa Ames
Stefan Kampe*

Seeing no further requests to speak, Mayor Franklin closed the floor to the public hearing.

Community Development Director Alkire and City Manager Mirzakhian responded to City Council questions.

A motion was made by Mayor Pro Tem Tarnay, seconded by Councilmember Howorth, to introduce Ordinance No. 26-0009, amending Title 10 of the Manhattan Beach Municipal Code and Chapter A of the Manhattan Beach Local Coastal Program to implement several programs outlined in the City's 6th Cycle Housing Element.

City Attorney Barrow read the title for Ordinance No. 26-0009:

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH AMENDING TITLE 10 OF THE MANHATTAN BEACH MUNICIPAL CODE AND CHAPTER A OF THE MANHATTAN BEACH LOCAL COASTAL PROGRAM TO IMPLEMENT SEVERAL PROGRAMS OUTLINED IN THE CITY'S 6TH CYCLE HOUSING ELEMENT

The motion carried by the following vote:

Aye: 4 - Tarnay, Charelian, Howorth and Lesser

Nay: 1 - Franklin

K. GENERAL BUSINESS

None.

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

19. City Council AB 1234 Reports. [26-0374](#)
RECEIVE AND FILE

None.

20. Consideration of a Request by Councilmember Howorth and Councilmember Lesser to Discuss the Order of the City Council Meeting Agenda as it Pertains to the Process for Pulling Items from the Consent Calendar for Individual Consideration (City Manager Mirzakhania). [26-0376](#)
DISCUSS AND PROVIDE DIRECTION

City Attorney Quinn Barrow responded to City Council questions.

Councilmember Howorth and Councilmember Lesser withdrew their request and no further action was taken.

M. FUTURE AGENDA ITEMS

Mayor Franklin requested to agendize a discussion to consider establishing a limit of two conferences per fiscal year for elected officials. Councilmember Lesser concurred.

N. CITY MANAGER REPORT

City Manager Talyn Mirzakhania announced that the City Council will be dark on Tuesday, September 1, 2026, for the summer break and that no City Council meeting will be held on that date.

O. CITY ATTORNEY REPORT

City Attorney Quinn Barrow thanked the City Council for attending the Annual Manhattan Beach Education Foundation Wine Auction.

P. INFORMATIONAL ITEMS

21. Agenda Forecast (City Clerk Tamura). [26-0375](#)
INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

22. Commission Minutes: [26-0366](#)

This Item Contains Minutes of the following City Commission Meetings:

a) Parking and Public Improvements Commission Meeting Minutes of February 26, 2026

(Community Development Director Alkire)

b) Cultural Arts Commission Meeting Minutes of March 16, 2026

(Parks and Recreation Director Leyman)

c) Parking and Public Improvements Commission Meeting Minutes of March 26, 2026

(Community Development Director Alkire)

d) Cultural Arts Commission Meeting Minutes of April 20, 2026

(Parks and Recreation Director Leyman).

INFORMATION ITEM ONLY

This item was received and filed by order of the Chair.

Q. CLOSED SESSION

None.

R. ADJOURNMENT

At 8:16 PM, Mayor Franklin adjourned the meeting to the July 7, 2026, Adjourned Regular City Council Meeting at 5:00 PM.

Breana Contreras
Recording Secretary

Joe Franklin
Mayor

ATTEST:

Liza Tamura
City Clerk