

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Thursday, May 29, 2014

6:00 PM

Adjourned Regular Meeting - Budget Study Session #4

Police/Fire Conference Room

### City Council

*Mayor Amy Howorth*  
*Mayor Pro Tem Wayne Powell*  
*Councilmember Mark Burton*  
*Councilmember Tony D'Errico*  
*Councilmember David J. Lesser*

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#### **A. PLEDGE TO THE FLAG**

*Mayor Howorth led the pledge of allegiance.*

#### **B. ROLL CALL**

*Present: Councilmember Burton, Councilmember D'Errico, Councilmember Lesser, Mayor Pro Tem Powell, Mayor Howorth*

#### **C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*City Clerk Liza Tamura confirmed that the meeting was properly posted.*

#### **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*Seeing no changes to the Agenda, Mayor Howorth approved the Agenda.*

#### **E. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*Mayor Howorth opened public comment.*

*Faith Lyons requested that City Council agendaize for a public meeting to discuss the Police department enforcing all ordinances and not just when they are complaint driven.*

*Sayward Daily asked for continued support for funding from the General Fund for the 7536 Family Crisis Center to continue their efforts.*

*Robert Bush commented on his frustration that members of the public were not allowed to speak longer than one minute on the mall expansion project. Mr. Bush also commented on his overall concerns regarding safety in the City and gave several examples.*

*Gerry O'Connor spoke about an email he sent regarding an occurrence at the Planning Commission meeting the previous night where there was an alleged violation of the Brown Act. He indicated he wanted to speak to each councilmember individually about the issue.*

*Seeing no further participants Mayor Howorth closed public comment.*

## F. GENERAL BUSINESS

1. Fiscal Year 2014-2015 Proposed Operating Budget Study Session #4: **14-0167**  
Wrap Up (Finance Director Moe).

**DISCUSS AND PROVIDE DIRECTION**

*Acting City Manager Bruce Moe planned to wrap up and answer questions about the budget and highlight items where decision points and staff driven changes for budget adjustments need to be made. He indicated the adjustments would be made and a resolution returned to City Council on June 17, 2014, that lists changes to proposed budget.*

*City Council asked Acting City Manager Moe questions on the new city manager's employment contract, salary adjustment for the Revenue Services Manager and additional supplemental requests.*

*Acting City Manager Moe answered Council's questions.*

*Mayor Pro Tem Powell stated he would like to see these additional items incorporated in document presented on June 17, 2014, so everyone knows what the final budget is. He also indicated his concerns that Council was being asked to adopt a final document that isn't final. Additionally, he inquired about the list of public service events.*

*Acting City Manager Moe addressed Mayor Pro Tem Powell's concerns and clarified that the schedule is what Council budgeted for last year.*

*Councilmember D'Errico stated he was in favor of adopting the budget as it is other than adding or approving additional staff.*

*City Council then discussed reducing the Contingency Fund amount from \$300,000 to \$150,000.*

*Councilmember Lesser expressed concerns about increasing the Senior Lunch Bunch to twice a week and indicated he would like more data to understand if seniors would take advantage of the additional day.*

*City Council asked Parks and Recreation Director Mark Leyman if there would be enough funds, sponsors and time to reimplement the "Arts Festival" this year.*

*Parks and Recreation Director Leyman stated this would be a challenge for the year 2014, with lining up artists and volunteers, the festival would have to be scaled back.*

*City Council stated that Parks and Recreation address funding for the "Arts Festival".*

*City Council asked Parks and Recreation Director Leyman about the position request to make the current contract ceramics instructor into a full-time position.*

*Parks and Recreation Director Leyman provided information regarding the switch to full time position and statistics on ceramics classes.*

*Mayor Howorth stated that Council would need more information before providing further direction on the Ceramics Instructor.*

*City Council then discussed approving the full-time bus driver position for the Dial-a-Ride program and indicated they were in support of the request.*

*City Council discussed funding for Police special assignments.*

*City Council then discussed funding for the 1736 Family Crisis Center and stated they would like more statistics, history and background on the center, and how the City has historically funded the center.*

*City Council discussed funding the Manhattan Beach Heritage Cultural Conservancy program and indicated they would like to earmark the funds right now for the program.*

*Mayor Howorth opened the floor to public comment.*

*Phyllis Kramer advocated on behalf of older adults the need for a full-time Dial-a-Ride driver. Also, the value of adding an additional Lunch Bunch day and the nutritional and social benefits for seniors who attend.*

*Faith Lyons urged Council to try to stay "out of the weeds" regarding the budget.*

*Gerry O'Connor suggested Councilmembers review the established policy regarding the City Council Contingency Fund and eliminate it. Mr. O'Connor stated he would like better justification for adding more full-time employees. Additionally, he would like to see better follow through on performance reviews to control salary costs.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

*Mayor Pro Tem Powell stated he would like to see the form that shows economic justification when there are requests to increase headcount.*

*City Council agreed to lower the Council's Contingency Fund to \$100,000; add an additional Senior Lunch Bunch; authorize a full-time bus driver for the Dial-a-Ride program; and asked for more research on adding a full-time ceramics instructor and re-implementing the " Arts Festival".*

*City Clerk Liza Tamura responded to Council's questions regarding the potential passage of Proposition 42 and its fiscal implications.*

*At 7:42 PM, City Council recessed and reconvened at 7:50 PM with all City Councilmembers present.*

2. Discussion of the City's FY2015-2019 Capital Improvement Plan (Public Works Director Olmos). 14-0222

**DISCUSS AND PROVIDE DIRECTION**

*PROPOSED FY 2015-2019 CAPITAL IMPROVEMENT PLAN*

*Public Works Director Tony Olmos presented the proposed Fiscal Year 2015-2019 Capital Improvement Plan which included Wastewater projects, Water projects, Stormwater projects, Transportation projects including streets, concrete repairs and asphalt, and capacity enhancements, Facilities projects, Parking projects and Unfunded projects.*

*Public Works Director Olmos and Acting City Manager Moe answered questions posed by the City Council relating to the Proposed Fiscal Year 2015-2019 Capital Improvement Plan.*

*Mayor Howorth opened the floor to public comment.*

*Craig Cadwallader asked for more outreach regarding NPDES, and a more formal program involving local students as well as student recognition in conjunction with the City. Also possibility of installing doggie potties and suggested pedestrian crosswalk alternatives.*

*Faith Lyons suggested it would be helpful if, at the bottom of the summary, the amount the taxpayers pay and grants can be broken down. Also cited that there was no mention of the skatepark in the presentation.*

*Gerry O'Connor noted that over 5 years of water rates doubled/tripled to address all capital projects and inquired if the City stayed within planned budget for Proposition 218 vote. Mr. O'Connor asked about sidewalks and the sidewalk upgrade program and who was responsible for administering that. He was also concerned that information regarding Fire Station 2 was not given in a public manner. Mr. O'Connor also inquired about the development agreement and guaranteed funding from the Plaza El Segundo development and if the City received the funds for improvements for the intersection. Lastly, he inquired about a proposed median on Manhattan Beach Boulevard and a left turn only sign that was placed at the parking lot exit of Trader Joe's without public discussion.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

*Public Works Director Olmos and Acting City Manager Moe answered City Council's questions regarding the the skate park, sidewalks, the Proposition 218 vote and increase, the Plaza El Segundo Development Agreement, and the median and left turn only sign on Manhattan Beach Boulevard at the parking lot exit of Trader Joe's.*

**G. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*None.*

**H. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS,  
FUTURE DISCUSSION ITEMS**

*None.*

**I. ADJOURNMENT**

*At 10:01 PM Mayor Howorth adjourned the Adjourned Regular Budget Study Session #4 Meeting to the Adjourned Regular Meeting (Closed Session) at 4:30 PM followed by the 5:00 PM Adjourned Regular Meeting to be held on June 3, 2014 in the City Council Chambers in said City.*

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**Derek Scott**  
**Recording Secretary**

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**Amy Thomas Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**