

# City of Manhattan Beach

*1400 Highland Avenue  
Manhattan Beach, CA 90266*



## Meeting Minutes - Draft

**Tuesday, October 15, 2019**

**6:00 PM**

**Regular Meeting**

**City Council Chambers**

## **City Council Regular Meeting**

*Mayor Nancy Hersman  
Mayor Pro Tem Richard Montgomery  
Councilmember Suzanne Hadley  
Councilmember Hildy Stern  
Councilmember Steve Napolitano*

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## A. PLEDGE TO THE FLAG

*Craig Cadwallader led the Pledge of Allegiance.*

## B. ROLL CALL

**Present:** 5 - Mayor Hersman, Mayor Pro Tem Montgomery, Councilmember Hadley, Councilmember Stern and Councilmember Napolitano

## C. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition from the Automobile Club of Southern California and the California Highway Patrol to Manhattan Beach Police Officers Jason Gordon and Brian Cobian as Recipients of the 10851 Vehicle Theft Recovery Award. [19-0395](#)

### PRESENT

*Police Captain Christian Eichenlaub, on behalf of the City Council, presented certificates of recognition from the Automobile Club of Southern California to Manhattan Beach Police Officers Jason Gordon and Brian Cobian as recipients of the 10851 Vehicle Theft Recovery award.*

## D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*Mayor Pro Tem Montgomery requested to move, Section O - Informational Items, to be heard after Section I - Public Hearing.*

*Councilmember Napolitano requested to remove from the Consent Calendar, Agenda Item No. 4 - Agreement to Harbor Interfaith Services for Homelessness Training, Coordination and Case Management Services.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Hadley, to approve the agenda, waive the full reading of ordinances, move Section O - Informational Items, to be heard after Section I - Public Hearings, and remove from the Consent Calendar for individual consideration, Agenda Item No. 4. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

## **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Mayor Hersman announced the 2019 Manhattan Beach Pumpkin Race on Sunday, October 27, 2019 at 12:00 PM at the Pier.*

*Mayor Pro Tem Montgomery thanked staff for assisting during the Hometown Fair.*

*Mayor Hersman added that this year the Hometown Fair provided water stations and the City distributed reusable water bottles during the event.*

## **F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*The following individuals spoke:*

*Scott Rusher  
Kristy Jones  
Wil Arvizo  
George Barns  
Chris Cagle*

## **G. CONSENT CALENDAR (APPROVE)**

**A motion was made by Councilmember Hadley, seconded by Mayor Pro Tem Montgomery, to approve the Consent Calendar, with the exception of Agenda Item No. 4, which was individually considered under Section H. Items Removed from the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

2. City Council Minutes: [19-0396](#)  
This Item Contains Minutes of the Following City Council Meeting(s):  
a) City Council Special Meeting Minutes (Closed Session) of September 27, 2019  
b) City Council Adjourned Regular Meeting Minutes (Closed Session) of October 1, 2019  
c) City Council Regular Meeting Minutes of October 1, 2019  
(City Clerk Tamura).  
**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

3. Financial Report: [19-0321](#)  
Schedule of Demands: September 12, 2019 (Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**

**The recommendation for this item was approved on the Consent Calendar.**

4. Consider: a) Awarding RFP #1216-20 to Harbor Interfaith Services for Homelessness Training, Coordination and Case Management Services and Adopting Resolution No. 19-0096 Approving an Agreement with Harbor Interfaith Services in an Amount Not-to-Exceed \$324,053; b) Appropriating Funds of \$330,666 toward Homelessness Services and c) Dissolving the Homelessness Task Force (City Manager Moe). [19-0410](#)
- a) ADOPT RESOLUTION NO. 19-0096**  
**b) APPROPRIATE FUNDS**  
**c) APPROVE**

This item was removed from the Consent Calendar and heard under Section H  
- Items Removed from the Consent Calendar.

5. Six-Month Trial Basis Assessment of the West Marine Avenue Neighborhood Traffic Management Plan Calming Measures (Interim Community Development Director Gibson). [19-0362](#)
- RECEIVE AND FILE**

The recommendation for this item was approved on the Consent Calendar.

6. Second reading of Ordinance Adopting by Reference the 2019 Edition of the California Fire Code and Certain Amendments, Deletions, and Additions, and Amending Title 3 of the Manhattan Beach Municipal Code (Fire Chief Drum). [19-0370](#)
- a) ADOPT ORDINANCE NO. 19-0014**  
**b) ADOPT RESOLUTION NO. 19-0094**

The recommendation for this item was approved on the Consent Calendar.

7. Consider Introduction of an Ordinance to Amend Title 9 of the Manhattan Beach Municipal Code and to Adopt the Most Recent California Building Standards Code and City Amendments to the following Codes: 2019 California Building Code; 2019 California Residential Code; 2019 California Electrical Code; 2019 California Plumbing Code; 2019 California Green Building Standards Code; 2019 California Energy Code; 2019 California Mechanical Code; 2019 California Existing Building Code; 2019 California Historical Building Code; 2019 California Administrative Code; 2019 California Referenced Standards Code; and City Amendments (Interim Community Development Gibson). [19-0380](#)
- a) INTRODUCE ORDINANCE NO. 19-0015**  
**b) SET PUBLIC HEARING FOR NOVEMBER 19, 2019**

The recommendation for this item was approved on the Consent Calendar.

8. Consider Resolution to Approve the Mitigated Negative Declaration, [19-0416](#)  
Which Includes the Mitigation Monitoring and Reporting Program, for the  
Aviation Boulevard at Artesia Boulevard Southbound to Westbound Right  
Turn Improvement Project (Public Works Director Katsouleas).

**ADOPT RESOLUTION NO. 19-0088**

The recommendation for this item was approved on the Consent Calendar.

9. Consider Approving a Contract Change Order to Comet Electric Inc. for [19-0409](#)  
\$275,119.83 as part of the Downtown Traffic Signal Upgrade Project  
Contract for Traffic Signal and Americans with Disabilities Act (ADA)  
Ramp Modifications at Highland Ave and 15th Street (Public Works  
Director Katsouleas).

**ADOPT RESOLUTION NO. 19-0097**

The recommendation for this item was approved on the Consent Calendar.

**H. ITEMS REMOVED FROM THE CONSENT CALENDAR**

4. Consider: a) Awarding RFP #1216-20 to Harbor Interfaith Services for [19-0410](#)  
Homelessness Training, Coordination and Case Management Services  
and Adopting Resolution No. 19-0096 Approving an Agreement with  
Harbor Interfaith Services in an Amount Not-to-Exceed \$324,053; b)  
Appropriating Funds of \$330,666 toward Homelessness Services and c)  
Dissolving the Homelessness Task Force (City Manager Moe).

**a) ADOPT RESOLUTION NO. 19-0096**

**b) APPROPRIATE FUNDS**

**c) APPROVE**

*Management Services, Senior Management Analyst George Gabriel and Police Chief  
Derrick Abell responded to City Council questions.*

*Mayor Hersman opened the floor to public comment. The following individual(s) spoke:*

*Wil Arvizo*

*Seeing no further requests to speak, Mayor Hersman closed the floor to public  
comments.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by  
Councilmember Hadley, to adopt Resolution No. 19-0096, approving an  
agreement with Harbor Interfaith Services for homelessness training,  
coordination and case management services; and approving the  
appropriation of funds (\$330,666). The motion carried by the following  
vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

**I. PUBLIC HEARINGS**

*None.*

**O. INFORMATIONAL ITEMS**

*Per City Council action taken under Section D - Approval of Agenda, this item was taken out of order.*

*Interim Community Development Director Jeffery Gibson provided the staff presentation regarding the Planning Commission Quasi-Judicial decision from the October 9, 2019, Planning Commission Meeting.*

*Mayor Hersman opened the floor to public comment.*

*Seeing no requests to speak, Mayor Hersman closed the floor to public comments.*

**J. GENERAL BUSINESS**

10. Receive Presentation by West Basin Municipal Water District on the Proposed Ocean Desalination Plant to be Located in El Segundo (City Manager Moe).

[19-0426](#)

**RECEIVE PRESENTATION**

*West Basin Municipal Water District, General Manager Patrick Shields provided the PowerPoint presentation and responded to City Council questions.*

*Mayor Hersman opened the floor to public comment. The following individual(s) spoke:*

*Conner Everts*

*Kelly Clark*

*Nancy Shrodes*

*Bob Sievers*

*Craig Cadwallader*

*Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.*

**This item was received and filed by order of the Chair.**

11. Consider Adoption of Budget Policies and Provide Direction on Upcoming Budget Process (Finance Director Charelian).

[19-0294](#)

**a) APPROVE**

**b) DISCUSS AND PROVIDE DIRECTION**

*Finance Department, Senior Financial Analyst Libby Bretthauer provided the PowerPoint presentation.*

*Mayor Hersman opened the floor to public comment.*

*Seeing no requests to speak, Mayor Hersman closed the floor to public comments.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Hadley, to adopt Budget Policies for Fiscal Year 2020-2021 and directed staff to adopt a one-year budget for Fiscal Year 2020-2021 before returning to a two-year budget cycle for Fiscal Years 2021-2022 and 2022-2023. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

12. Consider Endorsing the National League of Cities Service Line Warranty Program and Marketing Agreement to Offer Emergency Repair/Replacement Plans to Address Private Sewer and Water Infrastructure (City Manager Moe).

[19-0351](#)

**a) DISCUSS AND PROVIDE DIRECTION**

**b) ADOPT RESOLUTION NO. 19-0098**

*Utility Service Partners Private Label, Inc., Regional Account Director Bill Coffey provided the PowerPoint presentation.*

*Regional Account Director Coffey and Public Works Director Stephanie Katsouleas responded to City Council questions.*

*Mayor Hersman opened the floor to public comment. The following individual(s) spoke:*

*Wil Arvizo  
Paul Williams*

*Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.*

*City Attorney Quinn Barrow and Regional Account Manager Coffey responded to City Council questions.*

**A motion was made by Mayor Pro Tem Montgomery, seconded by Councilmember Hadley, to direct staff to return to the City Council with a sample letter from Utility Service Partners regarding the National League of Cities Service Line Warranty Program that offers emergency repair/replacement plans to address private sewer and water infrastructure. The motion carried by the following vote:**

**Aye:** 5 - Hersman, Montgomery, Hadley, Stern and Napolitano

*At 8:23 PM City Council recessed and reconvened at 8:34 PM with all Councilmembers present.*

13. Review the Unfunded Capital Improvement Program (CIP) List, Consider Which Projects Should Be Removed from the List, and Confirm the Order of Priority for the Projects That Remain on the List (Public Works Director Katsouleas). [19-0422](#)

**DISCUSS AND PROVIDE DIRECTION**

*Public Works Director Stephanie Katsouleas provided the PowerPoint presentation.*

*Public Works Director Katsouleas and Parks and Recreation Director Mark Leyman responded to City Council questions.*

*Mayor Hersman opened the floor to public comment. The following individual(s) spoke:*

*Jill Lamkin  
Kelly Hailey*

*Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.*

*Public Works Director Katsouleas and Parks and Recreation Director Leyman responded to City Council questions.*

*City Council provided direction indicating which projects should be removed from the CIP list and confirmed the order of priority for projects remaining on the list.*

**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

14. **City Council Reports.**

*None.*



15. Consider Request by Mayor Hersman and Councilmember Napolitano to Discuss Whether the County of Los Angeles Fire Feasibility Study should be placed on a Future Agenda (City Manager Moe).

[19-0429](#)

**DISCUSS AND PROVIDE DIRECTION**

*Mayor Hersman and Councilmember Napolitano provided a brief statement regarding the agenda item.*

*Mayor Hersman opened the floor to public comment. The following individual(s) spoke:*

*Kristy Jones*

*Seeing no further requests to speak, Mayor Hersman closed the floor to public comments.*

*Mayor Hersman directed staff to agendaize a discussion regarding the County Fire Feasibility Study on the November 5, 2019, City Council meeting agenda. Councilmember Napolitano, Mayor Pro Tem Montgomery and Councilmember Stern concurred.*

**L. FUTURE AGENDA ITEMS**

16. Agenda Forecast (City Clerk Tamura).

[19-0397](#)

**DISCUSS AND PROVIDE DIRECTION**

*Councilmember Napolitano requested consideration for the following items:*

*- Reparation needs for the Little Red House, Mayor Hersman concurred.*

*- Scramble crosswalk in the Downtown area, Mayor Pro Tem Montgomery concurred.*

*-String lights above the street signs at crosswalk intersections, Mayor Hersman concurred.*

*Public Works Director Stephanie Katsouleas responded to City Council questions.*

*Mayor Pro Tem Montgomery requested an update on the additional automated license plate reader (ALPR) cameras and public Wifi installation in the Metlox area for the public.*

**M. CITY MANAGER REPORT**

*City Manager Bruce Moe announced that the construction of the City Hall restrooms will be completed and available for use starting next week.*

**N. CITY ATTORNEY REPORT**

*None.*

**O. INFORMATIONAL ITEMS**

*Please note, additional information was also presented earlier during the meeting regarding the Planning Commission Quasi-Judicial update.*

*Interim Community Development Director Jeffery Gibson provided an update on the cell tower proposed near Robinson Elementary School. Notifications will be going out to the public for an appeal from the public. Reminded the public that November 5, 2019 is the deadline for the appeal.*

**P. CLOSED SESSION**

*None.*

**Q. ADJOURNMENT**

*At 9:50 PM, Mayor Hersman adjourned the meeting to a 7:30 AM Closed Session meeting on Monday, October 28, 2019, in the City Council Chambers.*

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**Martha Alvarez**  
**Recording Secretary**

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**Nancy Hersman**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**