

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
April 22, 2019
6:00 PM

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A. CALL TO ORDER

The meeting was called to order at 6:03 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Turkmany, Karger, Allard, Greenberg, Weiner,

Absent: Commissioners Nicholson and Apostol

D. APPROVAL OF MINUTES

Commissioner Allard moved to approve the March 25, 2019 minutes as written.

Commissioner Karger seconded the motion. The motion passed.

Ayes: Commissioners Turkmany, Karger, Allard, Weiner, Greenberg

Noes: None

Abstain: None

Absent: Nicholson, Apostol

E. CEREMONIAL

Recognition of Sue Allard

The commissioners expressed their appreciation and gratitude for her service to the Commission. On behalf of staff, Director Leyman thanked her for her leadership.

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Turkmany opened the floor to audience participation.

Lee Barr, resident, thanked Sue Allard for her service as commissioner.

The floor was closed to public comment.

G. GENERAL BUSINESS

(Turkmany) Discussion of Workplan items -

Commissioner Turkmany suggested the following for the Commission Workplan
Donation Policy

Park Master Plan

Upgrade to Polliwog Park playground equipment

National Fitness Court with target date

Pickleball court modification

Salute to the Troops – developed and initiated by the Commission and is currently incorporated into the Concerts in the Park series. The Commission still retains the responsibility of choosing the band, approving challenge coin design, coordinating Scout volunteers and working the

event.

Commissioner Weiner asked if it is appropriate to recap successes and efforts at the Joint City Council/Commission meeting. Director Leyman encouraged the sharing of progress and successes.

Commissioner Weiner asked about the item “receive updates from staff regarding Capital Improvement Projects (CIP).” Commissioner Greenberg does not feel like the commission made any CIP related recommendations to the City Council. Director Leyman clarified that commission recommendations on CIPs are at the direction of Council only. Commissioner Greenberg stated that the commission should have a larger role in the annual CIP process. Director Leyman gave a short explanation of the CIP process and recommended that the commission offer to help prioritize Parks and Recreation related CIPs. He added that the Parks Master Plan (PMP) will be a collection of commission recommendations and any project may be proposed by the chair, to the City Council. Commissioner Weiner stated that the PMP is major and there will be action items identified in the PMP that the City Council will need to approve and also items that the Commission will be able to act on.

The process for recognizing groups was reviewed. The Commission may forward recommendations to City Council and they will decide if they want to recognize or have the Commission do the recognition. Groups may also contact the City Clerk directly to request recognition.

Commissioner Greenberg mentioned an email he received from a resident regarding a premium for non-resident use. The non-resident rate for activities is 10% higher than the resident rate but is higher in neighboring cities. He asked if the Commission would like to recommend the exploration of this topic for the work plan. Director Leyman stated that this subject is examined frequently and fees are currently under review because of the increase in minimum wage. Director Leyman stated that when fees are developed, all costs are taken into consideration. Commissioner Weiner stated that any fee increases would need to be about covering costs and framed that way when conveying to the public. It was decided that it would not be added to the workplan list at this time but could be reexamined if it seems that there is a need from the residents in the future.

H. COMMISSION ITEMS

Salute to the Troops – Linda Robb reported that the challenge coins were delivered. Color Guard is not yet reserved. Commissioner Karger stated that the Girls Scouts are on hold. A flyover was briefly discussed and the new risk manager may be open to a flyover in the future but many details regarding the insurance requirements need to be discussed.

I. STAFF ITEMS –

Director Leyman gave a short recap of City Council activities.

1. Polliwog Park community input meeting – 50 RSVPs received to date – invitation sent out via social media, school newsletters, NextDoor and will be in the Beach Reporter on Thursday. The event will be an open house format. Kompan, GameTime, Miracle, Landscape structures and Burke (maybe) will be present. Director Leyman is impressed with the designs options he has seen. Once the meeting is over, a survey will be posted on Open City Hall. Attendees will fill out comment card that will be fed back to the manufacturers. Commissioner Greenberg recommended qualitative questions such as 1-5 scales for design preference. The manufacturers will present their best and final designs at the May 28th Parks and Recreation Commission meeting. The commission will pick a design that will be used to develop specs for

an RFP. If the commission has difficulty choosing a design, it may be possible to narrow down the choices and bring the vendors back. Commissioner Greenberg would like to include the question “What playground is your child’s current favorite playground and why?” Director Leyman added that staff have walked the site with each rep and given them guidelines to start with. All reps are aware that the park floods.

2. Park Master Plan Ad-hoc committee meeting – Commissioner Greenberg reported that the main focus of the last ad-hoc meeting was community input. There will be about 5 questions allotted for the City Survey but that will not be enough so the committee will put together a survey with the ambitious goal of distributing by mid-May. If it does not go out before the end of May, it will wait until the beginning of the next school year. Commissioner Greenberg will try to find a market research expert in the community to volunteer a couple of hours to review the survey. Commissioner Weiner reported that a list of observations from park tours is being compiled showing location amenities and possible improvements.

3. Pay & Play Racquetball Courts - Director Leyman reported that he met with the owner of the Pay & Play racquetball courts. The owner is open to a mural on the building as well as programming. He currently has squash, wallyball, handball, racquetball and soccer players regularly using the facilities. He was open and pleasant and may be a good partner. There could be some opportunities. The owner paints over the graffiti and maintains the facility himself. The building is in decent shape but could use a facelift. There was no discussion yet of who would pay for the facelift but there is now open communication.

4. Department Workplans – the department directors are meeting with the new City Council to review department workplans. The Parks Master Plan, Community Arts Grant Program, Public Art Conservation Assessment, assessment of historical artifacts and historical beach cottage (Little Red House), utility box beautification A.C. Connor Exhibition 2021, Donation policy, and tennis and sand dune reservation software, are among the items on the workplan.

J. **ADJOURNMENT**

Commissioner Weiner moved to adjourn. Commissioner Greenberg seconded the motion. The motion passed. The meeting was adjourned at 7:28 pm.

Ayes:	Commissioners Turkmany, Karger, Allard, Weiner, Greenberg
Noes:	None
Abstain:	None
Absent:	Commissioners Nicholson, Apostol