

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, May 22, 2018

6:00 PM

Budget Study Session #2

City Council Chambers

City Council Adjourned Regular Meeting

Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

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A. CALL MEETING TO ORDER

At 6:03 PM, Mayor Howorth called the meeting to order.

B. PLEDGE TO THE FLAG

Mayor Howorth led the Pledge of Allegiance.

C. ROLL CALL

Present 5 - Mayor Howorth, Mayor Pro Tem Napolitano, Councilmember Hersman
Councilmember Montgomery, and Councilmember Lesser

D. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Chaplain Ruth provided a prayer, introduced his wife, Queenie and discussed the organization, "Honor Thy Father."

Queenie Ruth introduced her organization called, "Honor Thy Father," which assists at-risk youth and requested discretionary funds towards their programs from the City.

Mark Lipps, President of the Manhattan Beach Chamber of Commerce, commented on North Manhattan Beach being an Arts District with various ongoing art efforts.

Bill Victor commented on the MB Parcel Tax Measure scheduled for the June 5, 2018 Statewide Election. Additionally, Bill Victor requested to inspect Public Records regarding documents that support 20 accounts amounting to \$483,558 in recovery costs added to Waste Management bills annually.

Gary McAulay commented on the importance of the Manhattan Beach Historical Society and requested a dedicated preservation facility to preserve historical documents of Manhattan Beach.

E. GENERAL BUSINESS

1. Presentation of Proposed Two-Year Operating Budget for Fiscal Years [18-0230](#)
2019 and 2020 (Interim Finance Director Charelian).

DISCUSS AND PROVIDE DIRECTION

City Manager Bruce Moe introduced the item and re-emphasized the six new proposed positions stating that they are necessary positions for operations within the City.

Interim Finance Director Steve Charelian presented the PowerPoint presentation and responded to City Council questions.

Information Technology Director Sanford Taylor and Information Services Manager Leilani Emnace responded to City Council questions.

City Manager Moe also responded to City Council questions.

City Council directed Staff to provide an overview of the Information Technology (IT) Department and various IT initiatives, as part of the Enterprise Resource Planning (ERP) item scheduled for the June 5, 2018, City Council meeting. The initiatives included: IT Training Room, document management, and the ERP solution. Additionally, City Council directed Staff to provide a detailed breakdown of positions and responsibilities within the IT Department.

At 7:46 PM the City Council recessed and 8:02 PM the City Council reconvened with all City Councilmembers present.

City Council continued to deliberate on the Proposed Two-Year Operating Budget for Fiscal Years 2019 and 2020.

City Council directed Staff to return with options to preserve historical documents currently stored in the "Little Red House," Library, and Jan Dennis' personal collection.

Mayor Howorth opened the floor to Public Comment.

Mark Lipps, President of the Manhattan Beach Chamber of Commerce, explained what the additional \$15,000 requested in funding, would provide to the City.

Mayor Howorth closed the floor to Public Comment.

City Manager Moe responded to City Council questions.

City Council requested additional detailed information from the Manhattan Beach Chamber of Commerce regarding what the additional \$15,000 requested would provide to the City.

City Council directed Staff to move forward with the Fiscal Year 2018-2019 Budget as presented to the City Council but in January, agendaize a discussion re-evaluating the Fiscal Year 2019-2020 Budget and provide options to the City Council.

F. ADJOURNMENT

On Tuesday, May 22, 2018, at 8:37 PM the City Council adjourned to the City Council Adjourned Regular Meeting – Joint City Council/Parks and Recreation Commission, Library Commission and Cultural Arts Commission on June 4, 2018, at 6:00 PM in the Police/Fire Conference Room in said City.

George Gabriel
Recording Secretary

Amy Howorth
Mayor

ATTEST:

Liza Tamura
City Clerk