

# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, November 7, 2023

6:00 PM

Regular Meeting

City Council Chambers and Zoom

## City Council Regular Meeting

### *ELECTED OFFICIALS*

*Mayor Richard Montgomery  
Mayor Pro Tem Joe Franklin  
Councilmember Amy Howorth  
Councilmember David Lesser  
Councilmember Steve Napolitano*

**PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:**

[www.manhattanbeach.gov/departments/city-clerk/city-council-meetings-agendas-and-minutes](http://www.manhattanbeach.gov/departments/city-clerk/city-council-meetings-agendas-and-minutes)

**A. CALL MEETING TO ORDER**

*Mayor Pro Tem Franklin called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Parker Seib of Meadows Elementary School led the Pledge of Allegiance.*

**C. ROLL CALL**

*Roll Call by City Clerk Liza Tamura.*

**Present:** 4 - Mayor Pro Tem Franklin, Councilmember Howorth, Councilmember Lesser and Councilmember Napolitano

**Absent:** 1 - Mayor Montgomery

*City Clerk Tamura provided that Councilmember Lesser requested to attend the meeting remotely for due cause.*

*Councilmember Lesser provided that he requested to participate in the meeting remotely under AB2449 for just cause as he was ill, and per the statute, disclosed that no one 18 years of age or older was present in the room at his remote location.*

**D. CEREMONIAL CALENDAR**

1. Presentation of Certificates of Recognition to the 2023 Fire Department Annual, "Home Escape Plan" Contest Winners.  
*(Estimated Time: 10 Mins.)*

**PRESENT**

*On behalf of the City Council, Fire Chief Mike Lang, Fire Inspector Suzy Contreras, Fire Marshall Kevin Bass, and Mayor Pro Tem Franklin presented Certificates of Recognition to the following "Home Escape Plan" contest winners:*

*Marco Federico, American Martyrs Catholic School  
Wynne Watchko, Grand View Elementary School  
Ava Orozco, Meadows Elementary School  
Amara Acharya, Pacific Elementary School  
Serena Schaeffer, Pennekamp Elementary School  
Diego Beer Brakin, Robinson Elementary School*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

**A motion was made by Councilmember Howorth, seconded by Councilmember Napolitano, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Library Manager Josh Murray announced a workshop with choreographer Teresa Smith on November 14, 2023, from 4:00 PM-5:00 PM where she will teach a variety of dance styles; the library and other county facilities will be closed on November 10-11, 2023, in honor of Veteran's Day; and he introduced their new Lead Adult Services Librarian Lauren Wubbels.*

*Lead Adult Services Librarian Lauren Wubbels provided that she was looking forward to serving the community.*

*Police Patrol Operations Captain Andrew Enriquez announced Tip-A-Cop at Tin Roof Bistro on November 9, 2023, from 5:00 PM-8:00 PM; and their Town Hall Meeting at the Joslyn Community Center on November 16, 2023, from 6:00 PM-7:30 PM.*

*Manhattan Beach Rotarian Scott Yanofsky announced VetFest on November 11, 2023, from 12:00 PM-5:00PM, at the Kinecta Federal Credit Union.*

*Parks and Recreation Director Mark Leyman announced the Veteran's Day Ceremony on November 11, 2023, from 11:00 AM-11:45 AM, at the Veterans Monument on 15th and Valley Drive; the Begg Pool Community Open House on November 13, 2023, from 6:00 PM-8:00 PM, at the Manhattan Heights Community Center; and the Holiday Pier Lighting and Open House on November 15, 2023, from 5:00 PM-9:00 PM.*

*Mayor Pro Tem Franklin announced that the Home Escape Plan Winner's plans were on display in the lobby.*

*Emergency Preparedness Administrator Amanda MacLennan announced that the City is working on updating the Local Hazard Mitigation Plan and that several virtual community meetings will be held on November 28th, December 12th, January 9th, and January 30th from 9:30 AM-11:30 AM.*

*President and CEO of the Manhattan Beach Chamber of Commerce David Archer announced the Holiday Mixer Extravaganza at the Manhattan Village Mall on December 4, 2023, at 5:30 PM; and the North Manhattan Beach Business Improvement District's Holiday Stroll and Walk About on December 7, 2023, from 5:00 PM-9:00 PM.*

*A Mira Costa High School ASB Representative provided updates regarding recent and upcoming events at the school.*

*Mira Costa High School ASB Representative Riley Jacobson provided an update regarding their Model UN Program.*

*Mira Costa High School ASB Representative Brody Interian provided an update regarding their athletics programs.*

*Giovanna Ortiz and Jenna Leopard, representatives from Allcove Beach Cities Advisory Group provided background on the group and announced their First Anniversary event on November 18, 2023, from 4:00 PM-7:00 PM.*

*Councilmember Howorth announced that it is South Coast Air Quality Management District's "Check Before You Burn" season, where residents are asked to check before burning wood in your fireplace to limit emissions of fine particulate matter.*

*Mayor Pro Tem Franklin announced that a self-defense for older adults class took place on October 25, 2023, and that it was well received and well attended. The City will be looking into conducting future classes.*

#### **G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Mayor Pro Tem Franklin announced that other cities had recently had their meetings disrupted by anti-Semitic or racially based comments through Zoom. Such comments are disruptive, interfere with the people's business, and are not within the subject matter jurisdiction of the City Council. He instructed the City Clerk's Office to mute any speakers who attempt to disrupt the meeting with anti-Semitic or derogatory comments based upon race, gender, or other protected categories.*

*Mayor Pro Tem Franklin opened the floor to public comments. The following individual(s) spoke:*

*Christi Hogan  
Hildy Stern*

*Seeing no further requests to speak, Mayor Pro Tem Franklin closed the floor to public comments.*

#### **H. CONSENT CALENDAR (APPROVE)**

*A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to approve the Consent Calendar. The motion carried by the following vote:*

*Aye: 4 - Franklin, Howorth, Lesser and Napolitano*

*Nay: 0*

*Absent: 1 - Montgomery*

2. City Council Minutes: [23-0334](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes of October 17, 2023
- b) City Council Regular Meeting Minutes of October 17, 2023  
(City Clerk Tamura).

**APPROVE**

**The recommendation for this item was approved on the Consent Calendar.**

3. Financial Reports: [23-0471](#)

- a) Schedule of Demands for October 6, 2023, and October 13. 2023
- b) Investment Portfolio for the Month Ending September 30, 2023
- c) Month End Report for September 30, 2023 (Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

**The recommendation for this item was approved on the Consent Calendar.**

4. Declaration of Proclamations for the Following: [23-0335](#)

- a) November 2023, as National Family Caregivers Month
- b) November 12 - November 18, 2023, as United Against Hate Week

**PROCLAIM**

**The recommendation for this item was approved on the Consent Calendar.**

5. Quarterly Update on Fiscal Year 2023-2024 City Council Work Plan (City Manager Moe). [23-0371](#)**RECEIVE AND FILE**

**The recommendation for this item was approved on the Consent Calendar.**

6. Consideration of a Resolution Amending the Conflict of Interest Code for the City of Manhattan Beach; and Adopting a Resolution Ratifying the Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (City Clerk Tamura). [23-0385](#)**ADOPT RESOLUTION NOS. 23-0136 AND 23-0137**

**The recommendation for this item was approved on the Consent Calendar.**

7. Fiscal Year 2023-2024 Quarterly Budget Update (Finance Director Charelian). [23-0459](#)**A) RECEIVE REPORT****B) APPROPRIATE FUNDS****C) APPROVE STAFFING ADJUSTMENTS**

**The recommendation for this item was approved on the Consent Calendar.**

8. Consideration of Ratification of Purchase from South Bay Regional Public Communications Authority to Provide Electronics and Equipment for Seven Budgeted Patrol Utility Interceptors Vehicles for the Police Department in the Amount of \$129,124.02 and Appropriate \$129,124.02 from the Fleet Management Fund (Finance Director Charelian). [23-0480](#)

**A) RATIFY PURCHASE**

**B) APPROPRIATE FUNDS**

**The recommendation for this item was approved on the Consent Calendar.**

9. Consideration of a Resolution Approving a Comprehensive Citywide Salary Schedule for all City Positions and Adjustments to Salary Ranges (Human Resources Director Jenkins). [23-0384](#)

**ADOPT RESOLUTION NO. 23-0116**

**The recommendation for this item was approved on the Consent Calendar.**

10. Consideration of a Resolution Authorizing Continued Dental and Vision Insurance for the Survivors of Officer Chad Swanson (Human Resources Director Jenkins). [23-0474](#)

**ADOPT RESOLUTION NO. 23-0138**

**The recommendation for this item was approved on the Consent Calendar.**

11. Consideration of a Resolution Approving an Agreement for Renewal of Subscription Based Fire/Emergency Medical Service (EMS) Incident and Fire Inspection Reporting Services with Locality Media, Inc. dba First Due, Extending the Term and Increasing the Maximum Compensation to an Estimated Value of \$86,656 (Fire Chief Lang). [23-0464](#)

**A) WAIVE FORMAL BIDDING (SOLE SOURCE)**

**B) ADOPT RESOLUTION NO. 23-0139**

**The recommendation for this item was approved on the Consent Calendar.**

12. Consideration of a Second Reading and Adoption of an Ordinance Amending the Zoning Code Text in Title 10, Part V, Chapter 10.86 (Historic Preservation) of the Manhattan Beach Municipal Code (Community Development Director Mirzakhalian). [23-0466](#)

**ADOPT ORDINANCE NO. 23-0010**

**The recommendation for this item was approved on the Consent Calendar.**

13. Consideration of a Resolution Approving the Professional Design Services Agreement with PACE Inc. for Final Design Services for the Poinsettia Ave Sewer Lift Station Improvement Project at a Cost Not-to-Exceed \$450,215 and Making a Determination of Exemption Pursuant to Sections 15302 Class 2 of the State CEQA Guidelines (Public Works Director Lee). [23-0395](#)

**ADOPT RESOLUTION NO. 23-0140**

The recommendation for this item was approved on the Consent Calendar.

14. Consideration of Accepting as Complete the Cycle 1 Water Infrastructure Improvement Project (Public Works Director Lee). [23-0056](#)

- A) ACCEPT  
B) APPROVE

The recommendation for this item was approved on the Consent Calendar.

15. Consideration of Resolutions Approving On-Call Maintenance Services Agreements for Electrical and Plumbing Services with Various Contractors in the Amount of \$300,000 per Agreement (Public Works Director Lee). [23-0404](#)

**ADOPT RESOLUTION NOS. 23-0141 AND 23-0142**

The recommendation for this item was approved on the Consent Calendar.

16. Consideration of a Resolution Authorizing Submittal of Application(s) for Cal Recycle Grants (Public Works Director Lee). [23-0437](#)

**ADOPT RESOLUTION NO. 23-0146**

The recommendation for this item was approved on the Consent Calendar.

17. Consideration of a Resolution Approving Amendment No. 3 to the Construction Management and Inspection Professional Services Agreement with Ardurra Group for the Polliwog Lower Playground Replacement Project in the Amount of \$49,128.06 (Public Works Director Lee). [23-0446](#)

**ADOPT RESOLUTION NO. 23-0147**

The recommendation for this item was approved on the Consent Calendar.

18. Formally Accept as Complete the Manhattan Beach Boulevard and Peck Avenue Traffic Signal Improvement Project; Authorize Filing a Notice of Completion with the County Recorder; and Release Retention (Public Works Director Lee). [23-0440](#)

- A) APPROVE  
B) ACCEPT

The recommendation for this item was approved on the Consent Calendar.

19. Consideration of a Resolution Approving an Agreement With Savant Solutions, Inc. for Management Detection and Response Services for a Not-to-Exceed Amount of \$264,709 (Information Technology Director Guardado).
- A) WAIVE FORMAL BIDDING DUE TO COOPERATIVE PURCHASING**
- B) ADOPT RESOLUTION NO. 23-0148**

*The recommendation for this item was approved on the Consent Calendar.*

**I. ITEMS REMOVED FROM THE CONSENT CALENDAR**

*None.*

**J. RECESS CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

*At 6:38 PM, Mayor Pro Tem Franklin recessed the City Council meeting to a meeting of the Manhattan Beach Capital Improvements Corporation.*

**I. CALL MEETING TO ORDER**

*At 6:38 PM, Vice President Franklin called the meeting to order.*

*City Manager Bruce Moe provided background regarding the purpose of the Capital Improvements Corporation.*

**II. ROLL CALL**

*Secretary Liza Tamura provided background regarding the item and led roll call.*

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

*Vice President Franklin opened the floor to public comments.*

*Seeing no requests to speak. Vice President Franklin closed the floor to public comments.*

**IV. GENERAL BUSINESS**

20. Consideration of a Resolution Adopting a Conflict of Interest Code for the Manhattan Beach Capital Improvements Corporation (City Clerk Tamura).

[CIC-14](#)

**ADOPT RESOLUTION NO. CIC-12**

A motion was made by Boardmember Howorth, seconded by Boardmember Napolitano to adopt Resolution No. CIC-12, a resolution of the Manhattan Beach Capital Improvements Corporation Adopting the 2023 Conflict of Interest Code of the Manhattan Beach Capital Improvements Corporation. The motion carried by the following vote:

Aye: 4 - Franklin, Howorth, Lesser and Napolitano

Nay: 0

Absent: 1 - Montgomery

**K. ADJOURN THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

*At 6:42 PM, Vice President Franklin adjourned the Manhattan Beach Capital Improvements Corporation and reconvened the City Council Meeting.*

**L. PUBLIC HEARINGS**

21. Conduct Public Hearing for the Storm Drain Fee Increase and Tabulate the Protest Notices (Finance Director Charelian).

[23-0403](#)

(Estimated Time: 30 Mins.)

- A) CONDUCT PUBLIC HEARING AND TABULATION**  
**B) ADOPT RESOLUTION 23-0149 CALLING A SPECIAL MAIL BALLOT ELECTION, SET BALLOT DEADLINE TO JANUARY 5, 2024, AND ADOPT PROCEDURES FOR CONDUCT OF ELECTION**

*Finance Director Steve Charelian introduced the item as well as Financial Controller Julie Bondarchuk who provided the PowerPoint presentation.*

*City Manager Bruce Moe and Finance Director Charelian responded to City Council questions.*

*Mayor Pro Tem Franklin opened the public hearing. The following individual spoke:*

*Stefan Kampe*

*City Manager Moe responded to City Council questions.*

*The public hearing continued and the following individual spoke:*

*Chris Davis*

*Financial Controller Bondarchuk, City Manager Moe, and Public Works Director Erick Lee responded to City Council questions.*

*The public hearing continued and the following individual spoke:*

*Jerry Bavaro*

*Seeing no further requests to speak, Mayor Pro Tem Franklin closed the public hearing.*

*City Clerk Liza Tamura announced that the total number of protest votes received was 1,628 and responded to City Council questions.*

*City Attorney Quinn Barrow responded to City Council questions and provided that no City funds can be used to promote the ballot measure.*

*City Manager Moe provided that per the City Council's discussion, the ballot deadline date listed in the resolution would need to be amended if the City Council chose to adopt it.*

*A motion was made by Councilmember Howorth, seconded by Councilmember Napolitano, to adopt Resolution No. 23-0149 as amended by setting the ballot deadline to January 17, 2024.*

*City Attorney Barrow clarified that Section 4 and the title of Resolution No.23-0149 would be amended to reflect the ballot deadline of January 17, 2024.*

**A motion was made by Councilmember Howorth, seconded by Councilmember Napolitano, to adopt Resolution No. 23-0149 as amended, a resolution of the Manhattan Beach City Council calling a special mail ballot election for January 17, 2024, for submittal of a storm drain fee increase to owners of real property subject to the proposed increase and adopting procedures for the conduct of the election. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

*City Attorney Barrow and City Manager Moe responded to City Council questions.*

*At 7:20 PM, the City Council recessed and reconvened at 7:34 PM, with all Councilmembers present except for Mayor Montgomery who was absent from the meeting.*

**M. GENERAL BUSINESS**

22. Consideration of a Resolution Approving an Amendment to the Existing Legal Services Agreement with Richards, Watson & Gershon to Add Prosecution Services (City Manager Moe). [23-0458](#)

(Estimated Time: 30 Mins.)

**ADOPT RESOLUTION NO. 23-0150**

*At 7:34 PM, City Attorney Quinn Barrow provided that he would recuse from the item and left the Council Chambers.*

*Assistant to the City Manager George Gabriel provided the staff presentation and responded to City Council questions.*

*Mayor Pro Tem Franklin opened the floor to public comments.*

*Seeing no requests to speak, Mayor Pro Tem Franklin closed the floor to public comments.*

**A motion was made by Councilmember Howorth, seconded by Councilmember Napolitano, to adopt Resolution No. 23-0150, a resolution of the Manhattan Beach City Council approving an amendment to the certain agreement between the City of Manhattan Beach and Richards, Watson and Gershon for prosecutorial services. The motion carried by the following vote:**

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

*At 7:50 PM, City Attorney Barrow returned to Council Chambers.*

23. Consideration of Holiday Event Enhancements (Parks and Recreation Director Leyman). [23-0448](#)

(Estimated Time: 30 Mins.)

#### DISCUSS AND PROVIDE DIRECTION

*Parks and Recreation Director Mark Leyman provided the PowerPoint presentation and responded to City Council questions.*

***The City Council directed staff to provide a breakdown of the costs associated with purchasing and installing the proposed American flags; and to provide a map showing the dates and locations detailing where the flags would be.***

*Parks and Recreation Director Leyman responded to City Council questions.*

***The City Council directed staff to research what other cities do to celebrate Memorial Day.***

*Parks and Recreation Director Leyman responded to City Council questions.*

*Mayor Pro Tem Franklin opened the floor to public comments. The following individual(s) spoke:*

*Stefan Kampe*

*Seeing no further requests to speak, Mayor Pro Tem Franklin closed the floor to public comments.*

*Parks and Recreation Director Leyman went through each of the holidays one-by-one in order for the City Council to provide direction regarding proposed holiday event enhancements:*

##### **Memorial Day**

***The City Council directed staff to install 3x5 American flags at 71 various locations 2 days prior to the holiday and remove them 2 days after the holiday; and to include a wreath by the Veteran's Memorial Monument for 2024.***

##### **Independence Day**

***The City Council directed staff to install American flags 2 days prior to the holiday and remove them 2 days after the holiday; and to bring back information regarding waiving the permit fee for block parties on July 4th.***

##### **Veterans Day**

***The City Council directed staff to install American flags 2 days prior to the holiday and remove them 2 days after the holiday; and to install a "Thank You Veterans" banner in the downtown area.***

**Labor Day**

***The City Council did not provide any direction or enhancements for this holiday.***

**9/11 Memorial Event**

***The City Council directed staff to hold a standard 9/11 Memorial event every year and enhance it every 5 years; and to utilize red, white, and blue lights at the pier.***

**Flag Day**

***The City Council directed staff to continue raising the 3 American flags at City Hall, but not to pursue the installation of the 3x5 flags at various locations throughout the City.***

**Salute to the Troops**

***The City Council directed staff to install 30 American flags throughout Polliwog Park.***

**Holiday Season**

***The City Council directed staff to add the menorah lighting at Metlox Plaza to the description of the holiday season.***

*City Manager Moe clarified that the City Council did not provide any enhancements for the Labor Day holiday.*

*Parks and Recreation Director Leyman provided an update regarding the Juneteenth celebration options and responded to City Council questions.*

*City Attorney Quinn Barrow responded to City Council questions.*

*There was no further direction provided by the City Council.*

24. Consideration of Insourcing Pressure Washing and Other Related Services for Maintenance of the Downtown Manhattan Beach and the North Manhattan Beach Business Improvement Districts (Public Works Director Lee). [23-0434](#)  
**(Estimated Time: 30 Mins.)**  
**A) ADOPT RESOLUTION NO. 23-0152**  
**B) APPROPRIATE FUNDS**  
**C) APPROVE POSITIONS**

*Public Works Director Erick Lee provided the PowerPoint presentation and responded to City Council questions.*

*Mayor Pro Tem Franklin opened the floor to public comments. The following individual(s) spoke:*

*Jill Lamkin*

*Seeing no further requests to speak, Mayor Pro Tem Franklin closed the floor to public comments.*

*A motion was made by Councilmember Napolitano, seconded by Councilmember Howorth, to adopt Resolution No. 23-0152, a resolution of the Manhattan Beach City Council approving one full-time supervisor and three full-time maintenance employees in the Public Works Department; and appropriate \$389,942 from various funds to insource pressure washing services for the remainder of Fiscal Year 2023-2024. The motion carried by the following vote:*

**Aye:** 4 - Franklin, Howorth, Lesser and Napolitano

**Nay:** 0

**Absent:** 1 - Montgomery

## N. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

25. City Council AB 1234 Reports. [23-0444](#)

### RECEIVE AND FILE

*None.*

26. Consider Request by Councilmember Lesser and Councilmember Howorth to Discuss Extending Recycled Water (i.e. Purple Pipe) Capacity from Polliwog Park to the Median on Manhattan Beach Boulevard (City Manager Moe). [23-0475](#)

### DISCUSS AND PROVIDE DIRECTION

*Councilmember Napolitano provided that he would be the third vote in order to have the item placed on a future agenda.*

**O. FUTURE AGENDA ITEMS**

*Councilmember Howorth requested to agendize a discussion to revisit consideration of the LA vs. Hate Community Mural Art Project Program. Councilmember Napolitano seconded the request.*

**P. CITY MANAGER REPORT**

*City Manager Moe introduced Community Development Director Talyn Mirzakhalian who provided an update regarding Senate Bill 423 that further limits local control over housing projects, which the City Council previously opposed.*

*Councilmember Napolitano requested to agendize a discussion regarding development standards for housing. Councilmember Howorth seconded the request.*

*City Attorney Quinn Barrow responded to City Council questions.*

**Q. CITY ATTORNEY REPORT**

*None.*

**R. INFORMATIONAL ITEMS**

- 27. Agenda Forecast (City Clerk Tamura).**

[23-0343](#)

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**28. Commission Minutes:**[23-0462](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of May 25, 2023 (Community Development Director Mirzakhanian)
- b) Parking and Public Improvements Commission Meeting Minutes of June 22, 2023 (Community Development Director Mirzakhanian)
- c) Parking and Public Improvements Commission Meeting Minutes of July 27, 2023 (Cancelled) (Community Development Director Mirzakhanian)
- d) Planning Commission Meeting Minutes of August 23, 2023 (Community Development Director Mirzakhanian)
- e) Parking and Public Improvements Commission Meeting Minutes of August 24, 2023 (Community Development Director Mirzakhanian)
- f) Planning Commission Meeting Minutes of September 27, 2023 (Community Development Director Mirzakhanian)
- g) Parking and Public Improvements Commission Meeting Minutes of September 28, 2023 (Cancelled) (Community Development Director Mirzakhanian)
- h) Planning Commission Meeting Minutes of October 11, 2023 (Community Development Director Mirzakhanian).

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**29. Recent Planning Commission Quasi-Judicial Decisions:**[23-0479](#)

Master Use Permit Amendment for a Medical Office Use Located at 1000 North Sepulveda Boulevard, Suite #150; and Adoption of an Environmental Determination for the Project in accordance with the California Environmental Quality Act (CEQA).  
(Community Development Director Mirzakhanian)

**INFORMATION ITEM ONLY**

**This item was received and filed by order of the Chair.**

**S. CLOSED SESSION**

*None.*

**T. ADJOURNMENT**

*At 9:00 PM, Mayor Pro Tem Franklin adjourned the meeting to November 21, 2023, at 5:00 PM.*

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**Patricia Matson**  
**Recording Secretary**

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**Richard Montgomery**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**