

**CITY OF MANHATTAN BEACH**

1400 Highland Avenue Manhattan Beach, CA 90266  
[www.manhattanbeach.gov](http://www.manhattanbeach.gov) • (310) 802-5000

# AGENDA

## City Council Regular Meeting

### Regular Meeting

**Tuesday, March 19, 2024**

**6:00 PM**

**City Council Chambers and Zoom**



#### **ELECTED OFFICIALS**

**Mayor** Joe Franklin

**Mayor Pro Tem** Amy Howorth

**Councilmember** David Lesser

**Councilmember** Steve Napolitano

**Councilmember** Richard Montgomery

**City Treasurer** Tim Lilligren

#### **EXECUTIVE TEAM**

**City Manager** Bruce Moe

**City Attorney** Quinn Barrow

**City Clerk** Liza Tamura

**Finance Director** Steve Charelian

**Human Resources** Lisa Jenkins

**Parks and Recreation** Mark Leyman

**Police Chief** Rachel Johnson

**Fire Chief** Michael Lang

**Community Development Director** Talyn Mirzakhonian

**Public Works Director** Erick Lee

**Information Technology Director** Miguel Guardado

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#### **MISSION STATEMENT:**

Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),*

*live streaming via the City's website, and*

*via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).*

*The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 19, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.manhattanbeach.gov](http://www.manhattanbeach.gov), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 13, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

**PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.**

**A. CALL MEETING TO ORDER**

**B. PLEDGE TO THE FLAG**

*Andrew Atkinson*

**C. ROLL CALL**

**D. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Appreciation to Photographer Evelyn Schmitt in Recognition of Her "Pier Photo" That She Gifted to the City Council on February 6, 2024.

[24-0082](#)

**PRESENT**

**Attachments:** [Certificate of Appreciation](#)

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to:*

- (a) notify the public of any changes to the agenda;*
- (b) remove items from the consent calendar for individual consideration; or*
- (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**G. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*The City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, March 19, 2024 (the day of the meeting), via:*

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or*
- 2) Email to [cityclerk@manhattanbeach.gov](mailto:cityclerk@manhattanbeach.gov)*

*All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.*

**IN PERSON PUBLIC PARTICIPATION**

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**ZOOM PUBLIC PARTICIPATION**

- 1) Join Zoom Meeting via the internet:*

*Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363*

*During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.*

- 2) Join Zoom Meeting via Phone Conference (Voice Only):*

*Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363*

*During the meeting you will need to enter \*9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

*Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.*

## H. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

2. City Council Minutes: [24-0110](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes of March 5, 2024

b) City Council Regular Meeting Minutes of March 5, 2024

(City Clerk Tamura).

**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of March 5, 2024](#)

[City Council Regular Meeting Minutes of March 5, 2024](#)

3. Financial Reports: [24-0124](#)

a) Schedule of Demands for February 9, 2024, and February 16, 2024

b) Investment Portfolio for the Month Ending January 31, 2024

c) Financial Month End Report for January 31, 2024

(Finance Director Charelian).

**ACCEPT REPORTS AND DEMANDS**

Attachments: [Schedule of Demands for February 9, 2024 and February 16, 2024](#)

[Investment Portfolio for the Month Ending January 31, 2024](#)

[Financial Month End Report for January 31, 2024](#)

4. Consideration of a Resolution Amending the Parking and Public [24-0120](#)

Improvements Commission Seat No. 4 from a Business Community Seat to a Member-At-Large Seat (City Clerk Tamura).

**ADOPT RESOLUTION NO. 24-0026**

Attachments: [Resolution No. 24-0026](#)

[Resolution No. 6137](#)

[Resolution No. 5366](#)

5. Consideration of a Resolution Approving Amendment No. 2 to the [24-0115](#)

Professional Services Agreement with Lance, Soll & Lunghard, LLP for One Year and One Optional Year in the Amount of \$137,780 for Financial Audit Services (Finance Director Charelian).

**ADOPT RESOLUTION NO. 24-0027**

Attachments: [Resolution No. 24-0027](#)

[Amendment No. 2 - Lance, Soll & Lunghard, LLP.](#)

[Agreement and Amendment No. 1 - Lance, Soll & Lunghard, LLP.](#)

6. Consideration of a Resolution Approving a Five-Year Agreement with Global Payments Direct, Inc. for Credit Card Processing Services for an Estimated Annual Amount of \$195,000 (Finance Director Charelian). [24-0121](#)  
**A) WAIVE FORMAL BIDDING DUE TO SINGLE-SOURCE PURCHASING**  
**B) ADOPT RESOLUTION NO. 24-0028**  
**Attachments:** [Resolution No. 24-0028](#)  
[Agreement - Global Payments Direct, Inc.](#)
7. Consideration of a Resolution Approving Amendment No. 2 to the Professional Services Agreement with History Associates Incorporated for Expanding Historic Archiving Services and Extending the Agreement Term for One Year (Parks and Recreation Director Leyman). [24-0113](#)  
**ADOPT RESOLUTION NO. 24-0029**  
**Attachments:** [Resolution No. 24-0029](#)  
[Amendment No. 2 - History Associates Incorporated](#)  
[Agreement and Amendment No. 1 - History Associates Incorporated](#)
8. Receive and File the 2023 Sixth Cycle Housing Element Annual Progress Report as Required by the California Department of Housing and Community Development (Community Development Director Mirzakhanian). [24-0119](#)  
**RECEIVE AND FILE**  
**Attachments:** [2023 Housing Element Annual Progress Report](#)
9. Consideration of a Resolution to Accept Agreements of Easement Deed and Temporary Construction Easement Deed for the Property at 1200 North Sepulveda Boulevard for the Manhattan Beach Boulevard and Sepulveda Boulevard Intersection Improvement Project (Public Works Director Lee). [24-0111](#)  
**A) ACCEPT**  
**B) AUTHORIZE**  
**C) ADOPT RESOLUTION NO. 24-0030**  
**Attachments:** [Resolution No. 24-0030](#)  
[Easement Deed - 1200 N. Sepulveda Boulevard](#)  
[Budget and Expenditures Summary Report](#)  
[Location Map](#)

## I. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## J. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

## K. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Consideration of Community Mural Proposed by the Organization, TaskForce, in Partnership with LA vs Hate, a Coalition Led by the LA County Commission on Human Relations, and Potential Location and Budget of \$65,000 to \$80,000 (Parks and Recreation Director Leyman). [24-0030](#)  
(Estimated Time: 30 Mins.)  
**DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [TaskForce Proposal](#)  
[PowerPoint Presentation](#)
11. Consideration of Location and Cost for the Shark Mural by Artist Eric Snyder and Disbursement of up to \$65,000 from the Public Art Trust Fund (Parks and Recreation Director Leyman). [24-0076](#)  
(Estimated Time: 30 Mins.)  
**A) APPROVE LOCATION AND COST**  
**B) ALLOCATE FUNDS**  
**Attachments:** [Artist Agreement](#)  
[PowerPoint Presentation](#)
12. Consideration of Authorizing Advertisement of the Wayfinding Phase I Vehicle Parking and Pedestrian Sign Improvement Project for Construction Bids, and Discussion Revisiting the Street Sign Color within the Signage and Wayfinding Program (Public Works Director Lee). [24-0067](#)  
(Estimated Time: 45 Mins.)  
**A) AUTHORIZE**  
**B) DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [Plans and Specifications \(Web-Link Provided\)](#)  
[Location Map](#)  
[PowerPoint Presentation](#)
13. Consideration of Fifteen Sculpture Options Recommended by the Cultural Arts Commission to Lease, Purchase, or Commission (Parks and Recreation Director Leyman). [24-0098](#)  
(Estimated Time: 1 Hr.)  
**DISCUSS AND PROVIDE DIRECTION**  
**Attachments:** [PowerPoint Presentation](#)

14. Consideration of Library Commission Recommendations, Including Work Plan Updates and Potential Uses of Los Angeles County Library Set Aside Funds (Parks and Recreation Director Leyman). [24-0114](#)

(Estimated Time: 30 Min.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [City Council Work Plan - Library Commission Programs](#)  
[LA County Library Fiscal Year 2022-2023 Designation Balance](#)  
[Amended and Restated MOU-County of Los Angeles](#)  
[PowerPoint Presentation](#)

15. Consideration of Recommendations for the Prioritization of Future Underground Utility Assessment Districts and Discussion of the Results from the 2023 Utility Undergrounding Survey (Public Works Director Lee). [24-0096](#)

(Estimated Time: 30 Mins.)

**DISCUSS AND PROVIDE DIRECTION**

Attachments: [2023 UUAD Survey Form](#)  
[UUAD Survey Area Map](#)  
[Map of UUAD Survey Results](#)  
[Utility Undergrounding Interest List](#)  
[PowerPoint Presentation](#)

**L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

*In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.*

**M. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

**N. CITY MANAGER REPORT**

**O. CITY ATTORNEY REPORT**

**P. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

16. Agenda Forecast (City Clerk Tamura). [24-0095](#)  
**INFORMATION ITEM ONLY**

**17. Commission Minutes:**[24-0123](#)

This Item Contains the Library Commission Meeting Minutes of February 12, 2024 (Parks and Recreation Director Leyman).

**INFORMATION ITEM ONLY**

Attachments: [Library Commission Meeting Minutes of February 12, 2024](#)

**Q. CLOSED SESSION****R. ADJOURNMENT****S. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*April 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 24, 2024 - Tuesday - TBD - Boards and Commissions Interviews*  
*May 7, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*  
*May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session*  
*June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled Due to General Municipal Elections)*  
*November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting*  
*November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

March 25, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
March 27, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 8, 2024 - Monday - 4:00 PM - Library Commission Meeting  
April 10, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 15, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
April 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
April 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
April 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
May 8, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 13, 2024 - Monday - 4:00 PM - Library Commission Meeting  
May 20, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
May 22, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
May 23, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting  
May 27, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled to May 29, 2024)  
May 29, 2024 - Wednesday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled from May 27, 2024)  
June 10, 2024 - Monday - 4:00 PM - Library Commission Meeting  
June 12, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
June 17, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting  
June 24, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting  
June 26, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting  
June 27, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

**T. CITY OFFICES CLOSED****CITY HOLIDAYS:**

May 27, 2024 – Monday – Memorial Day  
July 4, 2024 - Thursday - Independence Day  
September 2, 2024 - Monday - Labor Day  
October 14, 2024 – Monday – Columbus Day  
November 11, 2024 – Monday – Veterans Day  
November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2024 - Wednesday - Christmas Day Observed  
January 1, 2025 – Wednesday – New Years Day Observed  
January 20, 2025 – Monday – Martin Luther King Day  
February 17, 2025 - Monday - Presidents Day