

City Council Regular Meeting

Regular Meeting

Tuesday, April 2, 2024

6:00 PM

City Council Chambers



ELECTED OFFICIALS

Mayor Joe Franklin

Mayor Pro Tem Amy Howorth

Councilmember David Lesser

Councilmember Steve Napolitano

Councilmember Richard Montgomery

City Treasurer Tim Lilligren

EXECUTIVE TEAM

City Manager Bruce Moe

City Attorney Quinn Barrow

City Clerk Liza Tamura

Finance Director Steve Charelian

Human Resources Lisa Jenkins

Parks and Recreation Mark Leyman

Police Chief Rachel Johnson

Fire Chief Michael Lang

Community Development Director Talyn Mirzakhonian

Public Works Director Erick Lee

Information Technology Director Miguel Guardado

MISSION STATEMENT:

Our mission is to provide excellent municipal services, preserve our small beach town character, and enhance the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier),

live streaming via the City's website, and

via Zoom (Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363).

The City continues to offer an opportunity to participate in City Council meetings via Zoom and in-person. City Council encourages the public to participate by submitting comments in advance of the meeting, no later than 12:00 PM, April 2, 2024 (the day of the meeting), via:

- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.manhattanbeach.gov, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 27, 2024, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

PLEASE NOTE THAT THE CITY COUNCIL MAY ACT ON ANY ITEM LISTED ON THE AGENDA.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

James Gill

C. ROLL CALL

D. CEREMONIAL CALENDAR

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to:

(a) notify the public of any changes to the agenda;

(b) remove items from the consent calendar for individual consideration; or

(c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

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- 1) eComment at <http://www.manhattanbeach.gov/ecomment> or
- 2) Email to cityclerk@manhattanbeach.gov

All of your comments provided by the deadlines above will be available to the City Council and the public prior to the meeting.

IN PERSON PUBLIC PARTICIPATION

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

ZOOM PUBLIC PARTICIPATION

- 1) Join Zoom Meeting via the internet:

Direct URL: <https://citymb-info.zoom.us/j/93376200363>, Meeting ID: 933 7620 0363

During the meeting you will need to use the "raise hand" button through Zoom at the time the Agenda Item is being presented for City Council consideration.

- 2) Join Zoom Meeting via Phone Conference (Voice Only):

Phone Number: (669) 900-6833, Meeting ID: 933 7620 0363

*During the meeting you will need to enter *9 on the phone's dial pad at to activate the "raise hand" button at the time the Agenda Item is being presented for City Council consideration.*

Please note, the City is not responsible for the public's use of Zoom as it relates to the software, configuration, and setting on a personal device. The public is encouraged to visit the Zoom website for information on use of this software. The City's use of Zoom is consistent with the platform features and functions as described on the Zoom website.

H. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

1. City Council Minutes: [24-0133](#)
This Item Contains Minutes of the Following City Council Meeting(s):
 - a) City Council Adjourned Regular Meeting Minutes of March 19, 2024
 - b) City Council Regular Meeting Minutes of March 19, 2024
(City Clerk Tamura).**APPROVE**

Attachments: [City Council Adjourned Regular Meeting Minutes of March 19, 2024](#)
[City Council Regular Meeting Minutes of March 19, 2024](#)

2. Financial Reports: [24-0135](#)
Schedule of Demands for February 23, 2024 and March 1, 2024 (Finance Director Charelian).
ACCEPT REPORTS AND DEMANDS

Attachments: [Schedule of Demands for February 23, 2024 and March 1, 2024](#)

3. Proclaiming the Month of April 2024, as Earth Month. [24-0146](#)
PROCLAIM

4. Consideration of a Resolution Approving Amendment No. 6 to the Existing Agreement with Richards, Watson & Gershon to Increase the Monthly Retainer to \$37,500 (City Manager Moe). [24-0127](#)
ADOPT RESOLUTION NO. 24-0031

Attachments: [Resolution No. 24-0031](#)
[Amendment No. 6 - Richards, Watson & Gershon](#)
[Agreement and Amendment Nos. 1-5 - Richards, Watson & Gershon](#)

5. Consideration of a Resolution Ordering Plans, Specifications, Cost Estimates, and Engineer's Report for Annual Street Lighting and Landscaping Assessments (Finance Director Charelian). [24-0059](#)
ADOPT RESOLUTION NO. 24-0033

Attachments: [Resolution No. 24-0033](#)

I. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

J. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

K. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

6. Reinstallation of No Parking Signs on Rowell Avenue Between 19th Street and Marine Avenue (Public Works Director Lee). [24-0103](#)
(Estimated Time: 15 Mins.)
PROVIDE DIRECTION

Attachments: [Petition Map of Rowell Avenue Between 19th Street and Marine Avenue](#)
[Photos of Poles on Rowell Avenue Between 19th Street and Marine Avenue](#)
[PowerPoint Presentation](#)

7. Consideration of Actions Related to the North Manhattan Beach Business Improvement District including: 1) Conceptual Approval to Transition Ongoing Management to a Non-Profit and Execute a Future Agreement with the Non-Profit to Provide Services to the Business Improvement District, and 2) Authorizing Expenditures and Appropriating \$10,000 for Managing the North Manhattan Beach Business Improvement District Activities and Initiatives (City Manager Moe). [24-0108](#)
(Estimated Time: 20 Mins.)

- A) APPROVE**
B) AUTHORIZE AND APPROPRIATE

Attachments: [2024 Annual Report, Budget, and Activity Plan](#)

8. Consideration of: [24-0079](#)
a) Introduction and First Reading of Ordinance No. 24-0005 to Require a Parking Permit for Oversized Vehicles;
b) Oversized Vehicle Permit Fee; and
c) Fines for Violations of Ordinance No. 24-0005
(City Manager Moe).

- (Estimated Time: 45 Mins.)
A) INTRODUCE ORDINANCE NO. 24-0005
B) PROVIDE DIRECTION AS TO OVERSIZED VEHICLE PERMIT FEES
C) PROVIDE DIRECTION AS TO FINES FOR VIOLATIONS

Attachments: [Ordinance No. 24-0005](#)
[Resolution No. 24-0035 - Permit Fees](#)
[Resolution No. 24-0036 - Specifying Fines](#)
[Map - Oversized Vehicle and Detached Trailer Sign Locations](#)
[Neighboring Cities Oversized Vehicle Regulations Comparison](#)
[Staff Report - January 16, 2024](#)
[PowerPoint Presentation](#)

L. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

In addition to providing reports of meetings and conferences attended by Councilmembers in connection with their official duties at City expense as required by AB 1234, Councilmembers requested at a previous City Council meeting that the following item(s) be placed on the agenda for discussion.

M. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

N. CITY MANAGER REPORT**O. CITY ATTORNEY REPORT****P. INFORMATIONAL ITEMS**

This section is for items that do not require City Council action.

9. Agenda Forecast (City Clerk Tamura). [24-0128](#)
INFORMATION ITEM ONLY
10. Commission Minutes: [24-0145](#)
This Item Contains the Cultural Arts Commission Meeting Minutes of
February 21, 2024 (Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY

Attachments: [Cultural Arts Commission Meeting Minutes of February 21,2024](#)

Q. CLOSED SESSION**R. ADJOURNMENT****S. FUTURE MEETINGS**

CITY COUNCIL MEETINGS

April 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
April 24, 2024 - Tuesday - TBD - Boards and Commissions Interviews
May 7, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 14, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
May 21, 2024 - Tuesday -- 6:00 PM - City Council Meeting
May 28, 2024 - Tuesday -- 6:00 PM - Budget and Capital Improvements Program Study Session
June 4, 2024 - Tuesday -- 6:00 PM - City Council Meeting
June 18, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 2, 2024 - Tuesday -- 6:00 PM - City Council Meeting
July 16, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 6, 2024 - Tuesday -- 6:00 PM - City Council Meeting
August 20, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
September 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 1, 2024 - Tuesday -- 6:00 PM - City Council Meeting
October 15, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
November 5, 2024 - Tuesday -- 6:00 PM - City Council Meeting (Rescheduled to November 6, 2024, Due to General Municipal Elections)
November 6, 2024 - Wednesday -- 6:00 PM - City Council Meeting (Rescheduled From November 5, 2024, Due to General Municipal Elections)
November 19, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 3, 2024 - Tuesday -- 6:00 PM - City Council Meeting
December 17, 2024 - Tuesday -- 6:00 PM - City Council Meeting (General Municipal Election Results and Reorganization)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

April 8, 2024 - Monday - 4:00 PM - Library Commission Meeting
April 10, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 15, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
April 22, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
April 24, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
April 25, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 8, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
May 13, 2024 - Monday - 4:00 PM - Library Commission Meeting
May 20, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
May 22, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
May 23, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting
May 27, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled to May 29, 2024)
May 29, 2024 - Wednesday - 4:00 PM - Parks and Recreation Commission Meeting (Rescheduled from May 27, 2024)
June 10, 2024 - Monday - 4:00 PM - Library Commission Meeting
June 12, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
June 17, 2024 - Monday - 4:00 PM - Cultural Arts Commission Meeting
June 24, 2024 - Monday - 4:00 PM - Parks and Recreation Commission Meeting
June 26, 2024 - Wednesday - 3:00 PM - Planning Commission Meeting
June 27, 2024 - Thursday - 4:00 PM - Parking and Public Improvements Commission Meeting

T. CITY OFFICES CLOSED

CITY HOLIDAYS:

May 27, 2024 – Monday – Memorial Day
July 4, 2024 - Thursday - Independence Day
September 2, 2024 - Monday - Labor Day
October 14, 2024 – Monday – Columbus Day
November 11, 2024 – Monday – Veterans Day
November 28-29, 2024 - Thursday & Friday - Thanksgiving Holiday
December 25, 2024 - Wednesday - Christmas Day Observed
January 1, 2025 – Wednesday – New Years Day Observed
January 20, 2025 – Monday – Martin Luther King Day
February 17, 2025 - Monday - Presidents Day